

CHIPPENHAM COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER/ NOTES LOG

3rd July 2017

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
1.	Attendees, Apologies & Introductions				
	Present	Councillor Maurice Dixson (MD) Councillor Ross Henning (RH) Councillor Nick Murry (NM) Councillor John Scragg (JS) Councillor Simon Bruce (SB) Martin Rose (MR) Paul Bollen (PB) Victoria Welsh (VW)			All
	Apologies	Councillor Ashley O'Neill (AO) Councillor Angela Williams (AW) Councillor Lesley Palmer (LPa) Spencer Drinkwater (SD) Adrian Jones (AJ)			
	Observers	Richard Powell (RP) + one (Christian Malford)			

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2.	Appointment of Chairman & Members				
	Appoint CATG Chairman	Maurice Dixson appointed	CATG recommendation – Chippenham Area Board to note		VW
3.	Notes of the last meeting (7th February 2017)				
		The recommendations contained in the Action Tracker from the previous Chippenham CATG meeting held on 7 th February 2017 were agreed at the Chippenham Area Board meeting on 13th March 2017	Noted by Chippenham CATG		
4.	Financial Position				
		The financial position as of 20 th June 2017, for the Chippenham CATG is as follows: 2017-18 allocation = £18,087.00 2016-17 underspend = £12,942.31 Agreed 3 rd party contributions £7,706.26 Total Budget = £38,736.57 <u>Less</u> current commitments= £24,407.86 Current Balance = £14,328.71 <i>See Appendix 1</i>	CATG recommendation – Chippenham Area Board to note the financial position		

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5.	Freight Assessment and Priority Mechanism (FAPM) exercise				
	Standing item for update	<p>Sites agreed by Chippenham Area Board 13th March 2017</p> <ul style="list-style-type: none"> • Malmesbury Road, Chippenham • Hill Corner Road, Chippenham <p>PB provided update:</p> <ul style="list-style-type: none"> • This exercise has been delayed due to the elections. It is likely that a decision will now be made on freight in August/September 2017. • Regular updates to be provided for CATG meetings 	CATG recommendation – Chippenham Area Board to note update	N/A	SD

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6.	Major Maintenance in 2017/18				
	Standing item for update	<p>Sites agreed by Chippenham Area Board 13th March 2017</p> <ul style="list-style-type: none"> ○ Ford to Slaughterford ○ Leigh Deli South ○ Ladyfield Rd ○ Foghamshire ○ C173 Nettleton ○ Derby Close ○ Grittleton Dead Hill ○ Ham Lane Biddestone ○ Cuttle Lane to Giddea Hall ○ Ashes Lane Biddestone ○ Days Lane A350 ○ Brook St ○ Audley Rd/Junction Marshfield ○ Thornhill Lane, Langley Burrell ○ Charter Road, Chippenham <p>PB provided update:</p> <ul style="list-style-type: none"> ● Tugela Road scheduled to take place Autumn/Winter 2017 ● Grittleton Dead Hill Works due late summer / early Autumn ● Audley Road Chippenham to be assessed by PB for possible works late 2017/early 2018 dependent upon budget ● Regular updates to be provided for CATG meetings 	CATG recommendation – Chippenham Area Board to note update		PB

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7.	Dropped Kerbs				
7.1.	<p>Chippenham Area Board has resolved:</p> <ul style="list-style-type: none"> That dropped kerbs will be considered once a year in June and dealt with together to maximise the budget Requests for dropped kerbs should demonstrate benefit to community, requests from individuals will not be considered Town/Parish Councils to contribute 25% of the cost in their area. An indication of the average cost of dropped kerbs can be found in A Guide to the Cost of Highways Works 	<ul style="list-style-type: none"> Chippenham CATG meeting scheduled for 13th June 2017 was postponed. Following the local elections, Chippenham Area Board must reconstitute Area Board sub groups. Chippenham Area Board first opportunity to reconstitute the groups was at the Area Board meeting on 26th June 2017. Chippenham CATG meeting was therefore rescheduled for 3rd July 2017; the timetable for dropped kerbs exercise was amended accordingly Chippenham CATG will consider requests below on 3rd July and make recommendations for consideration by Chippenham Area Board on 4th September 2017. 			

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7.2.	4884 – Dropped kerbs near Redlands shops	<ul style="list-style-type: none"> • CATG advised of a complaint made by a member of the public about the timetable for considering dropped kerbs requests. • The individual understands the rationale for considering requests once a year, but is very unhappy that this won't happen until June 2017. CATG is therefore requested to consider bringing the date of the dropped kerbs exercise forward and undertake it as soon as possible. • The timetable was reviewed. CATG noted that the dates were chosen and circulated to provide everyone in the community area with time to submit a request. • The CATG noted that if the exercise was brought forward to the Area Board meeting on 13-Mar-17, the time to submit requests would reduce to less than 4 weeks. • It was agreed that the original timetable would be retained. The CATG appreciate that there will be some disappointment, but remains of the opinion that the best use of budget and resources is to consider requests together rather than on an individual//ad-hoc basis • 19-Apr-17 Town Council confirm support and recommend this request is given top priority • CATG agreed that the installation of dropped kerbs at this location was of community benefit • Estimated cost for pair £1,200 	<p>CATG recommendation – Chippenham Area Board to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:</p> <ul style="list-style-type: none"> • CATG £900 • Chippenham Town Council £300 <p>See 8.14: to be moved to Priority One and grouped with all other dropped kerb requests that are approved as part of the 2017 exercise.</p>		VW MR

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7.3.	5262 - 25a High Street, The Starlings Sutton Benger SN15 4RQ	<ul style="list-style-type: none"> 29-Mar-17 Sutton Benger Parish Council support this request CATG agreed that the installation of dropped kerbs at this location was of community benefit Estimated cost for pair £1,200 	<p>CATG recommendation – Chippenham Area Board to allocate funding, conditional upon a contribution from Sutton Benger Parish Council as follows:</p> <ul style="list-style-type: none"> CATG £900 Sutton Benger Parish Council £300 <p>See 8.14: to be moved to Priority One and grouped with all other dropped kerb requests that are approved as part of the 2017 exercise.</p>		VW MR
7.4.	5465 - Junction between Eastern Avenue and Villiers Close	<ul style="list-style-type: none"> 19-Apr-17 Chippenham Town Council confirm support for this request CATG agreed that the installation of dropped kerbs at this location was of community benefit Estimated cost for pair £1,400 	<p>CATG recommendation – Chippenham Area Board to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:</p> <ul style="list-style-type: none"> CATG £1,050 Chippenham Town Council £350 <p>See 8.14: to be moved to Priority One and grouped with all other dropped kerb requests that are approved as part of the 2017 exercise.</p>		VW MR
7.5.	5466 - Junction of Ryan Avenue and Chamberlain Rd	<ul style="list-style-type: none"> 19-Apr-17 Chippenham Town Council confirm support for this request CATG agreed that the installation of dropped kerbs at this location was of community benefit Estimated cost for pair £1,400 	<p>CATG recommendation – Chippenham Area Board to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:</p> <ul style="list-style-type: none"> CATG £1,050 Chippenham Town Council £350 <p>See 8.14: to be moved to Priority One and grouped with all other dropped kerb requests that are approved as part of the 2017 exercise.</p>		VW MR

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7.6.	5467 - Junction of Ryan Avenue and Culverwell Rd	<ul style="list-style-type: none"> 19-Apr-17 Chippenham Town Council confirm support for this request CATG agreed that the installation of dropped kerbs at this location was of community benefit Estimated cost for pair £1,400 	<p>CATG recommendation – Chippenham Area Board to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:</p> <ul style="list-style-type: none"> CATG £1,050 Chippenham Town Council £350 <p>See 8.14: to be moved to Priority One and grouped with all other dropped kerb requests that are approved as part of the 2017 exercise.</p>		VW MR
7.7.	5468 - Junction of Meadow Close and Ryan Avenue	<ul style="list-style-type: none"> 19-Apr-17 Chippenham Town Council confirm support for this request CATG agreed that the installation of dropped kerbs at this location was of community benefit Estimated cost for pair £1,400 	<p>CATG recommendation – Chippenham Area Board to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:</p> <ul style="list-style-type: none"> CATG £1,050 Chippenham Town Council £350 <p>See 8.14: to be moved to Priority One and grouped with all other dropped kerb requests that are approved as part of the 2017 exercise.</p>		VW MR

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7.8.	5484 Greenway Lane near St Pauls Primary School	<ul style="list-style-type: none"> • In 2014 under Taking Action on School Journeys (TAOSJ) a requirement for dropped kerb was identified at this location. Due to insufficient budget the scheme was not implemented. • Requestor has expressed a wish for a “Safe Crossing” not just dropped kerb. • CATG was advised that the installation of “Safe Crossings” has enjoyed a mixed reception. Some drivers and pedestrians are unsure how to treat the informal crossings. Highways officers do not recommend a Safe Crossing for this location. • Highways officer recommends that most appropriate would be a pair of dropped kerbs and yellow “School Keep Clear” on the road. • CATG agreed Highways Officer recommendation. Estimated cost £1,700 are: <ul style="list-style-type: none"> ○ Dropped kerbs £1,200 ○ School Keep Clear £500 	<p>CATG recommendation – Chippenham Area Board to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:</p> <ul style="list-style-type: none"> • CATG £1,275 • Chippenham Town Council £475 <p>See 8.14: to be moved to Priority One and grouped with all other dropped kerb requests that are approved as part of the 2017 exercise.</p>		VW MR
7.9.	Two private individuals Biddestone	Not eligible for consideration	Remind Biddestone Parish Council that requests for dropped kerbs should demonstrate benefit to community, requests from individuals for dropped kerbs cannot be considered.	N/A	VW

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8.	Priority 1 Schemes				
8.1.		<p>CATG agreed that once work orders have been placed for Priority One schemes a full entry not required on Action Tracker:</p> <ul style="list-style-type: none"> • A brief summary will be retained • The row will be “greyed out” to indicate no discussion is required at the CATG meeting • MR will provide updates • The item will be removed once the scheme has been implemented 			MR
8.2.	4327 Hill Corner Road dropped kerb	<ul style="list-style-type: none"> • Ringway have requested temporary road due to restricted. Closure booked for 28/08/17 • MR to update at next CATG meeting 	CATG recommendation – Chippenham Area Board to note update	1	MR
8.3.	3866 Woodlands Road, Chippenham Lamp post 2 Improvements to bus stop	<ul style="list-style-type: none"> • Works order issued • Road markings on ad-hoc list and will be undertaken when crew next in Chippenham area to reduce standing charge cost • MR to update at next CATG meeting 	CATG recommendation – Chippenham Area Board to note update	1	MR
8.4.	3868 Woodlands Road, Chippenham Install a new bus stop, half way along Woodlands Road near Canterbury Street	<ul style="list-style-type: none"> • Works order issued • Road markings on ad-hoc list and will be undertaken when crew next in Chippenham area to reduce standing charge cost • MR to update at next CATG meeting 	CATG recommendation – Chippenham Area Board to note update	1	MR

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8.5.	<p>4172 The Hamlet, Chippenham</p> <p>Vehicles ignoring No Entry signs The Hamlet</p>	<ul style="list-style-type: none"> • Works complete – CATG contribution £6,375 Town Council contribution £2,125 Total cost £8,500 • Minor alteration to footway extension and sign position on North west corner due to shallow HV cable. This has resulted in some unhappiness expressed by residents. • Remedial work to road markings completed – May 17 • 3-Jul-17 NM advised that residents do not feel that the scheme has made any difference, vehicles are still ignoring the sign and speeding. • Residents have suggested the addition of planters would slow vehicles down. Residents may submit a new Community Issue however CATG discussed: <ul style="list-style-type: none"> ○ Potential additional hazard caused by MR pointed out that vehicles weaving ○ Access for refuse and emergency vehicles must be considered ○ Chippenham Town Council does not support reducing the size of the entrance to the Hamlet ○ Metro Count results – see Action Tracker 12th December 2016. <p style="text-align: right;"><i>Cont.</i></p>	<p>CATG recommendation – Chippenham Area Board to note update</p> <p>NPT to be contacted regarding enforcement</p>	1	NM

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		<ul style="list-style-type: none"> 7-Nov-16 Chippenham Area Board stated: <i>“The issue originator is advised that this scheme (4172) represents all that Wiltshire Council Highways Team can reasonably do to address this issue.”</i> CATG agreed that as previously stated, the responsibility for enforcement lies with the Police. 			
8.6.	4385 B4039 Fowlswick Lane crossroads	<u>Works complete.</u>	CATG recommendation – Chippenham Area Board to note update	1	
8.7.	4615 Lowden Chippenham	<u>Works complete</u>	CATG recommendation – Chippenham Area Board to note update	1	
8.8.	4382 Leigh Delamare / Clapcote	<u>Works complete</u>	CATG recommendation – Chippenham Area Board to note update	1	

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8.9.	<p>3013 Blackthorn Mews / Canal Road / Lodge Road Upgrade pedestrian crossing</p>	<ul style="list-style-type: none"> • Scheme supported by Chippenham Town Council on 14 October 2013 • Pedestrian Count identified 791 individuals crossing to access Kings Lodge School and noted: <ul style="list-style-type: none"> ○ Movements in the area have increased due to the Rise Trust building ○ Poor visibility due to parked vehicles • 6-Oct-16 Town Council Planning, Environment & Transport Committee agreed to contribute £2,000 towards the cost of this scheme • MR confirms indicative costs for this scheme £22,800 • Considered by CATG 7-Feb-17. Agreed to recommend a bid to Substantive Scheme 2017-18 supported by a contribution of approximately £5,000 • 13th March 2017, Chippenham Area Board agreed recommendations: <ul style="list-style-type: none"> ○ Indicative costs £22,800 noted ○ To allocate £5,000 from CATG funds, conditional upon the contribution of £2,000 from Chippenham Town Council ○ To submit to substantive scheme in 2017 	<p>CATG to be advised when bids to Substantive Scheme are invited (provisionally summer 2017)</p>	1	MR SD VW

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8.10.	<p>3885 Plough Lane, Kington Langley</p> <p>Extend kerbing Request to extend the kerbing that starts at the school and finishes at the Chapel - extend to the entrance of the Stables in Plough Lane, Kington Langley</p>	<ul style="list-style-type: none"> • Requested by Parish Council. • MR carried out site visit, specialist materials are required. • Cost estimate of £21,039.43. High cost due to specified natural granite kerb and large number of unknowns regarding drainage.MR has identified an alternative option using concrete product £17,500 • MD confirmed Parish Council will support substantive scheme and make financial contribution • Parish Council has discussed and agreed in principle contribution of £2,500 • MR advised indicative costs £17,000 • Considered by CATG 7-Feb-17. Agreed to recommend a bid to Substantive Scheme 2017-18 supported by a contribution of approximately £5,000 • 13th March 2017, Chippenham Area Board agreed recommendations: <ul style="list-style-type: none"> ○ Indicative costs £17,0000 noted ○ To allocate £5,000 from CATG funds, conditional upon the contribution of £2,500 from Kington Langley Parish Council ○ To submit to substantive scheme in 2017 	CATG to be advised when bids to Substantive Scheme are invited (provisionally summer 2017)	1	MR SD VW

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8.11.	<p>4049 near St Marys School, Chippenham</p> <p>Install Safety Barriers to improve pedestrian safety on path near St Marys School</p>	<ul style="list-style-type: none"> • Considered by Town Council 25 June; they supported the installation of safety barriers or similar to improve pedestrian safety • MR will assess land ownership when time permits and provide guidance for CATG at future meeting. • Path is privately owned, where it meets footway it becomes the highway. • MR has assessed site and recommends the installation of another barrier cost £800 • CATG recommendation – Chippenham Area Board to allocate £600 to this scheme, conditional upon a contribution of £200 from Chippenham Town Council. • 16-Jan-17 Chippenham Area Board approved CATG recommendation to allocate £600 to this scheme, conditional upon a contribution of £200 from Chippenham Town Council. • 26-Jan-17 Chippenham Town Council confirms support and contribution of £200 towards the cost of this scheme. • MR confirms costs reduced to £477.55 • Works order issued. Awaiting installation date from contractor 	<p>CATG recommendation – Chippenham Area Board to note update</p>	1	MR

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8.12.	<p>3979 Sevington Grittleton</p> <p>Request for passing bay to formally constructed due to ongoing damage to verges.</p>	<ul style="list-style-type: none"> • Issue submitted by Grittleton Parish Council. • Increased traffic, additional vehicles including coaches now visiting Sevington Victorian School • MR held site meeting with Parish Councillor McCarron 30-Jan-17 • MR advised creation of passing place and road closure will cost approx. £4,500 • LPa confirmed Grittleton Parish Council will contribute 25% of cost • CATG agreed to recommend that this request is elevated to priority one and request that MR carries out detailed assessment and produces a design • PB will arrange for road planings to be placed at the site to alleviate the situation • 13th March 2017 agreed CATG recommendation; to elevate this request to Priority One and ask the Highways Engineer to carry out a detailed assessment and provide firm costing and design. • Design work complete. To be issued to Parish Council for approval. Temp Road closure required for works duration of approx. 5 days. Anticipated implementation October 2017. 	<p>CATG recommendation – Chippenham Area Board to note update</p>	1	MR

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8.13.	4764 Level surface at bus stop opposite the Star Inn, The Street Hullavington	<ul style="list-style-type: none"> • 12-Dec-16 CATG reconsidered this request. MD and MR have visited the site and support the request. CATG agreed it was Priority 1. Cost approximately £5,000 • CATG noted that works on the highway require 10 million liability before work may commence. • MR to liaise with Hullavington Parish Council and Neighbourhood Planning Team, design and cost the scheme. • Costs increased from £4,700 to £6404.18 as a result of bank retention works. • New funding contributions are therefore: <ul style="list-style-type: none"> ○ CATG £4,803 (increase of £1,278) ○ Parish £1,601 (increase of £426) • CATG agreed that additional costs should be recommended to the Area Board conditional upon a contribution of £1,601 from Hullavington Parish Council 	<p>CATG recommendation – Chippenham Area Board allocate an additional funding, conditional upon an increased contribution from Hullavington Parish Council as follows:</p> <ul style="list-style-type: none"> • CATG £4,803 (increase of £1,278) • Parish £1,601 (increase of £426) 		

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8.14.	<p>4884 – Behind Redlands shops</p> <p>5262 - 25a High Street, The Starlings Sutton Benger SN15 4RQ</p> <p>5465 - Junction between Eastern Avenue and Villiers Close</p> <p>5466 - Junction of Ryan Avenue and Chamberlain Rd</p> <p>5467 - Junction of Ryan Avenue and Culverwell Rd</p> <p>5468 - Junction of Meadow Close and Ryan Avenue</p> <p>5484 Greenway Lane near St Pauls Primary School</p>	<ul style="list-style-type: none"> • Dropped kerbs exercise 2017. As in previous years, requests for dropped kerbs identified as priorities for the community area have been grouped together • The costs for the seven sites are as follows: <ul style="list-style-type: none"> ○ CATG £7,275 ○ Chippenham Town Council £2,125 ○ Sutton Benger Parish Council £300 ○ Total cost £9,700 	<p>CATG recommendation – Chippenham Area Board:</p> <ul style="list-style-type: none"> ➤ Approves the seven sites identified as priorities ➤ Allocates £7,275 - funding conditional upon contributions of <ul style="list-style-type: none"> ○ £2,125 from Chippenham Town Council ○ £300 Sutton Benger Parish Council. 	1	

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9.	Priority 2/Pending Schemes				
9.1.	<p>4052 B4039 Burton Village</p> <p>Concerns relating to speeding traffic through Village. Request for traffic calming including VAS, coloured surfacing, additional signing and road markings.</p>	<ul style="list-style-type: none"> • 17-Aug-15 Nettleton Parish Council confirms support for this request (Duplicate issue 4070 closed) <ul style="list-style-type: none"> ○ Metro Count results 6-Jun-16: <ul style="list-style-type: none"> ○ The Street (near Pear Tree House) (30mph limit) 85th percentile = 39.4mph ○ Mean = 33.7mph ○ B4039 Hillside (40mph limit) <ul style="list-style-type: none"> ○ 85th percentile = 47.2mph ○ Mean = 40.7mph ○ C161 Near junction of Toll Down Way (30mph limit) <ul style="list-style-type: none"> ○ 85th percentile = 32.0mph ○ Mean = 25.9mph • CATG noted Speedwatch in operation here • MR is awaiting contact from Nettleton Parish Council. Issue to remain 'on hold' 	<p>CATG recommendation – Chippenham Area Board to note update</p>	2	MR

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9.2.	4967 – Streetlight for Barn Close, Chippenham	<ul style="list-style-type: none"> 8-Dec-16 - Town Council supports this in principle but would request a review to ensure the expense is justified. MR confirmed that new developments will install new lights as part of development, maintenance will carry out repairs MR advised there was no dedicated funding stream to fund street lighting; it is therefore appropriate for requests to be submitted to CATG. MR has approached Atkins for guidance on deliverability and cost. Response awaited. CATG concerned that there is no identified budget for street lighting requests. 	<p>E-mail to be sent to Peter Binley advising that Chippenham CATG is concerned about lack of identified budget for requests for new street lights</p> <p>CATG recommendation – Chippenham Area Board to note update</p>	2	MR
9.3.	4979 – Additional Streetlights requested Wood Lane/Bolts Croft Pewsham	<ul style="list-style-type: none"> 8-Dec-16 The local Member highlighted this as a safety issue and therefore the Town Council supports in principle <u>one</u> streetlight MR to establish whether there is an alternative funding stream for street lighting or whether funding for new streetlights is included in the CATG remit. MR has approached Atkins for guidance on deliverability and cost. Response awaited. CATG concerned that there is no identified budget for street lighting requests 	<p>E-mail to be sent to Peter Binley advising that Chippenham CATG is concerned about lack of identified budget for requests for new street lights</p> <p>CATG recommendation – Chippenham Area Board to note update</p>	2	MR

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9.4.	5016 - Pedestrian Safety St Mary Street near Snowdrop Nursery	<ul style="list-style-type: none"> Correspondent requests road signs that indicate children and their parents/carers may be in the area and a pedestrian crossing. 8-Dec-16 - The Town Council supports in principle warning signs but not a crossing. Chippenham CATG received advice from the Principal Highways Engineer and concluded that traffic warnings signs are not appropriate at this location for the following reasons: <ol style="list-style-type: none"> This is a central location within a large town and as such all motorists should anticipate pedestrian activity. The Traffic Signs Manual states that warning signs should be used sparingly and not to use them where conditions are "readily apparent". Approach speeds are low here, particularly during the busier times of the day, and the risk of a collision is considerably reduced. The types of signs available for use on the Highway are prescribed by Regulations. There is no sign prescribed which exactly fits the concern being raised here. The site is located within a designated conservation area which has already been the subject of a sign decluttering exercise. <p>The Nursery School may wish to consider erecting a sign to display their name on their property. The CATG understand that signs erected on private property could be considered as an alternative option but advice should be obtained from the Planning Office in the first instance developmentmanagement@wiltshire.gov.uk</p> 	Community Issue to be closed, no further action for CATG or Chippenham Area Board at this time.	2	VW MR

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10.	New Requests				
10.1.	4703 – Zebra crossing outside St. Peters school on Frogwell	<ul style="list-style-type: none"> Correspondent requests a zebra crossing Referred to Chippenham Town Council for comment 29-Jun-17 			
10.2.	4704 - Zebra Crossing Wedmore Avenue and Malmesbury Road	<ul style="list-style-type: none"> Correspondent requests two zebra crossings Referred to Chippenham Town Council for Comment 29-Jun-17 			
10.3.	5138 - Speeding vehicles and parking issues Old Hardenhuish Lane	<p>Correspondent requests at the very minimum:</p> <ul style="list-style-type: none"> Introduction of a 20mph limit along the lane Monitoring of double yellow lines between 2.30pm and 3pm to ensure compliance. Limiting vehicular access to the Lane only to residents between say 0800 to 0830 and between 1430 and 1500. <p>Considered by Town Council 9-Mar-17. Comments as follows:</p> <ul style="list-style-type: none"> Wiltshire Council be informed that the Town Council feels that other schemes should be explored such as the installation of a 'no entry' sign at the Bristol Road end to stop the road being used as a 'rat run'. It also recommends that Wiltshire Council contact local schools to discuss what could be done under the Taking Action on School Journeys (TAOSJ) scheme. 	Forwarded to Taking Action on School Journeys (TAOSJ) for guidance		

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10.4.	5159 - Danger to pedestrians and property blind bend London House Corner Hullavington	<p>Correspondent requests:</p> <ul style="list-style-type: none"> • <i>Some speed restriction</i> • <i>Warning of blind bend the continuation of the kerb a warning sign against the building improve the camber</i> <ul style="list-style-type: none"> • Referred to Hullavington Parish Council 10-May-17 • Hullavington Parish Council would like to be informed of the potential solutions to this issue 			MR
10.5.	5246 – Speeding vehicles Malmesbury Road	<p>Correspondent requests:</p> <ol style="list-style-type: none"> 1. <i>Paint 30 road surface speed limit reminders at either end of the section of road noted above.</i> 2. <i>Install illuminated flashing Slow Down 30 speed limit reminder signs in both directions at a mid-point in the stretch of road concerned i.ee around 50 yards north of Wedmore Avenue.</i> 3. <i>Periodic police presence with radar guns.</i> 4. <i>Repaint SLOW road surface sign on the southbound carriageway BEFORE rather than after as now the left-hand bend below Wedmore Avenue.</i> <ul style="list-style-type: none"> • Referred to Chippenham Town Council for comment 29-Jun-17 • Metro Count request form e-mailed to requestor July 2017 			

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10.6.	5263 – Lack of parking restrictions outside Frogwell School	<p>Correspondent requests:</p> <ul style="list-style-type: none"> <i>I would recommend a 20-mph speed limit is applied to Derriads Lane main Frogwell entrance Frogwell and Lords Mead</i> <i>I would recommend zig-zag lines direct in from of the entrance gate with a no parking restriction. This would aid visibility when crossing.</i> <ul style="list-style-type: none"> Referred to Chippenham Town Council for comment 29-Jun-17 			
10.7.	5268 - Safety of school children on Queens Crescent	<p>Correspondent requests:</p> <ul style="list-style-type: none"> <i>Possible speed measurement strips to measure the extent of the amount by which the speed limit is exceeded the peak periods peak school starting ending times.</i> <i>Consider whether a speed limit change or calming measures might be appropriate</i> <ul style="list-style-type: none"> Referred to Chippenham Town Council for comment 29-Jun-17 			
10.8.	5278 - Pedestrian safety at crossing on Malmesbury Road near John Coles Park	<p>Correspondent requests Wiltshire Council to install safety measures:</p> <ul style="list-style-type: none"> <i>I propose that solar powered flashing warning signs are installed before both blind corners, to make motorists aware of the crossing ahead.</i> <i>As it currently stands motorists would not know this crossing was here until there were at it – meaning the risk to pedestrians is high.</i> <ul style="list-style-type: none"> Referred to Chippenham Town Council for comment 29-Jun-17 			

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10.9.	5311 - Size and placement of No Through Road sign St Mary Street	<p>Correspondent requests:</p> <ul style="list-style-type: none"> <i>The simple and most cost-effective answer is to erect a larger sign and site it in a more prominent position.</i> Referred to Chippenham Town Council for comment 29-Jun-17 	Advise Town Council that a solution would be to include a No Through Road sign with Street Name plate. Cost approximately £300.		VW
10.10.	5329 – Inconsiderate parking blocking access and egress to private driveways Allington Way	<p>Correspondent requests:</p> <p><i>A white line across my property to stop these people parking across my drive and blocking vehicles in please.</i></p> <p>Referred to Chippenham Town Council for comment 29-Jun-17</p>			
10.11.	5335 - Speed limit B4039 Upper Castle Combe	<p>Correspondent requests:</p> <p><i>The speed limit needs reducing down to 40mph BEFORE entry into Upper Castle Combe to make pulling out of the junction safer. It goes down to 40mph 400 yards further up the road so this just needs moving back.</i></p> <p>Referred to Castle Combe Parish Council for Comment 29-Jun-17</p>			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
10.12.	5343 - Eastern entry speed limit B4069 Christian Malford	<ul style="list-style-type: none"> • Parish Council requests existing 40mph speed restriction to be changed to a 30mph speed restriction • MR advised county wide review of speed limits on all A and B class roads took place in 2009/10. All sites were assessed against DfT Circular 01/13 and TAL 01/04 • MR also advised that a further review can only take place if there has been a significant change in circumstances since 2009. He advised that in his opinion an independent review would arrive at the same conclusion as the 2009 review i.e. that 40mph is the appropriate speed at this location. • Fee is £2,500 for an independent review • Cabinet Member approval would be needed if CATG wish to proceed with a review. • Suggested alternative solutions: <ul style="list-style-type: none"> ○ Install Village Gateways ○ Install additional Village signage 	<p>Richard Powell (RP) to report back to Parish Council with information from the CATG discussion.</p> <p>RP to advise VW by e-mail of the response from Christian Malford Parish Council</p>		RP
10.13.	5346 - Permission for sign - Charlottes Poultry Upper Wraxall	Referred to North Wraxall Parish Council for comment 19 th June 2017			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
10.14.	5348 - Erosion Upper Common east end Parkers Lane Kington Langley	Parish Council requests installation of new kerbing to follow the eroded line rather than a reinstatement of the old line			
10.15.	5405 - Military Lorry Driver Training on Pewsham Estate	Correspondent requests: <i>Large lorries to be stopped from using the estate roads for training.</i> Referred to Chippenham Town Council for comment 29-Jun-17			
10.16.	5428 - Vehicles jumping lights near Bridge entre	Correspondent requests: <i>Cameras at the lights the Bridge Centre Chippenham</i> Referred to Chippenham Town Council for comment 29-Jun-17			
10.17.	5475 – Speed of traffic Langley Road	Correspondent requests: <i>Maybe some traffic calming measures and more signage.</i> Referred to Chippenham Town Council for Comment 29-Jun-17			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
11.	Requests for Waiting Restrictions				
11.1.	Process for dealing with Waiting Restrictions	<p>CATG was informed that VW and Parking Services Manager hope to meet with Chief Executive of Chippenham Town Council in the next few weeks to seek agreement for the Town Council to participate in the County Wide process</p> <p>CATG was informed that the next review of waiting restrictions in Chippenham is unlikely to take place until 2018/19 at the earliest.</p>	VW to meet with Parking Services Manager and Chief Executive Chippenham Town Council and feedback to next CATG meeting		VW
11.2.	3976 - Parked cars obstructing junction Webbington Road/Claypole Mead	<p>Correspondent requests:</p> <ul style="list-style-type: none"> • <i>Double yellow lines at entrance to road</i> • July 17 Division Councillor asked to clarify whether this request is still relevant 			
11.3.	4091 – Inconsiderate Parking Kington St Michael	<p>Correspondent requests:</p> <ul style="list-style-type: none"> • <i>Double yellow lines requested</i> • July 17 Division Councillor asked to clarify whether this request is still relevant 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
11.4.	4922 – Parked vehicles near Telephone exchange Cocklebury Rd, Chippenham obscuring view of drivers exiting car park	<ul style="list-style-type: none"> Issue correspondent requests waiting restrictions are altered to improve drivers view CATG agreed that the whole area around the station would benefit from attention. CATG agreed that comments should be forwarded to: <ul style="list-style-type: none"> Tim Martienssen for consideration as part of the Master Plan for the Railway Station The Town Council for consideration within the Neighbourhood Plan WR1 issued to correspondent 23-Mar-17 		N/A	VW
11.5.	5093 – Greenway Lane/Birch Grove	<p>Correspondent requests:</p> <p><i>Yellow lines and speed bumps please.</i></p> <p>WR1 e-mailed 10-May-17</p> <p>31-May-17 Issue Correspondent telephoned and stated that WR1 not received. WR1 e-mailed again 31-May-17</p>			
11.6.	5100 Residents parking scheme requested for Ashfield Road	<ul style="list-style-type: none"> Residents have also approached Chippenham Town Council directly regarding this request Chippenham Town Council is using its next newsletter to consult with residents regarding parking July 2017 WR1 to be issued correspondent 	Town Council to update CATG on the responses to the parking consultation		AJ VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
11.7.	5207 - Lowden Avenue	<p>Correspondent requests:</p> <ul style="list-style-type: none"> • <i>Is it possible to have a double yellow line painted across our driveway extended enough to allow us to swing the car around and straighten up? There is always a car parked opposite as well.</i> • WR1 issued to correspondent 20-Jun-17 			
11.8.	5229 – Parliament Street	<p>Correspondent requests:</p> <ul style="list-style-type: none"> • <i>Yellow lines or a disabled bay for me outside my house</i> • WR1 e-mailed July 2017 • See also 5368 			
11.9.	5298 – Frogwell Park, Chippenham	<p>Correspondent requests:</p> <ul style="list-style-type: none"> • <i>Either yellow lines or parking permits</i> • WR1 completed and sent to Cllr Hutton 	Cllr Hutton to forward completed form to VW		
11.10.	5341 - Inconsiderate parking blocking private driveways Sidneywood Court	<p>Correspondent requests:</p> <ul style="list-style-type: none"> • <i>Place a sign asking people not to park opposite the drive ways or yellow lines to stop people parking there.</i> • WR1 issued for completion & return 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
11.11.	5345 – Malmesbury Road/Greenway Lane	<p>Correspondent states:</p> <ul style="list-style-type: none"> • <i>Cars parking close to the junction making the junction dangerous to negotiate. Cars exit onto Malmesbury Road from Greenway Avenue by driving on the wrong side of the road and can come face to face with cars entering Greenway Avenue creating a collision risk.</i> • <i>Double yellow lines would keep parked cars away from the junction helping reduce the collision risk</i> • WR1 form e-mailed to requestor July 2017 			
11.12.	5365 – Bucklands Grove	<ul style="list-style-type: none"> • See 5373 • Correspondent requests: <i>Painting yellow lines at the entrance to the grove and a sign erected restricting parking in the grove to residents only</i> • WR1 form e-mailed to requestor July 2017 			
11.13.	5368 – Parliament Street	<ul style="list-style-type: none"> • See 5229 • Parked vehicles preventing access to refuse lorries etc. • WR1 form posted to requestor (no e-mail) for completion and return July 2017 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
11.14.	5373 – Bucklands Grove	<ul style="list-style-type: none"> • See 5365 • Correspondent requests double yellow lines on the bend between London Road and Bucklands Grove and to restrict parking to the allocated tarmaced spaces provided. • WR1 form posted to requestor (no e-mail) for completion and return July 2017 			
12.	Pavement Improvement Exercise				
	Funding for improvements to Footways 2017/18 announced by the Cabinet Member for Highways	<ul style="list-style-type: none"> • CATG has been provided with a budget of £11,000 for allocation to Improve Footways in the Chippenham Community Area • Process/criteria to be confirmed • Requests have already been submitted in advance of the scheme launch: <ul style="list-style-type: none"> ○ From Picketleaze Bridge point to 7-23 Picketleaze Cllr Peter Hutton) ○ From 22 Frogwell to 28a Frogwell (Cllr Peter Hutton) ○ Westbrook Close, the cul-de-sac (Cllr Peter Hutton) ○ The cul-de-sac of 15,17,19,21,23, Derriads Lane (Cllr Peter Hutton) 	<ul style="list-style-type: none"> • Circulate PBs list of Footways that have already been measured and costed to Town, Parish Council and invite comments • Invite Town Council to submit top 10 Footways for consideration in addition to PBs existing list • Invite Parish Councils to each submit top 2 Footways for consideration in addition to PBs existing list 		PB VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> • PB confirmed that he already has a list of Footways that have been surveyed and costed as follows: • Replacement/re-bed slabs <ul style="list-style-type: none"> ○ High Street, Chippenham • Resurfacing: <ul style="list-style-type: none"> ○ Brookwell Close, Chippenham ○ Brookwell Close, Ridings Mead FW ○ Brookwell Close, West Side FW ○ Greenway Lane, Chippenham o/s Co-op ○ Clifton Close, Chippenham ○ Church Road, Christian Malford ○ John Aubrey Close, Yatton Keynell ○ Lowden Road to A4 Rowden, Chippenham ○ St Margarets Gardens to A4 Rowden, Chippenham • CATG agreed that PBs list of pavements to be circulated to Town & Parish Councils with an invitation to comment about which they wish to see given highest priority • Town Council to be invited to submit top 10 Footways for consideration in addition to the list circulated on behalf of PB • Parish Councils to be invited to each submit top 2 Footways for consideration in addition to list circulated on behalf of PB 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
13.	AOB				
	Funding for dropped kerbs on existing estates	CATG was of the opinion that many existing estates lack dropped kerbs CATG agreed that CIL/Section 106 funds from new development should help to pay for dropped kerbs on existing estates.	E-mail to be sent to Planning Department to urge that CIL and/or section 106 money should be used to fund dropped kerbs on existing estates	N/A	VW

Chippenham Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.
2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£5,349.53**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications - none